

For running the teacher education programme smoothly, it was essential to frame-up some other committees

S. No.	Committees	Co-ordinator	Members	Functions
1.	IQAC	Dr. Rajesh Babu (Principal)	Smt. Rajani Dubey (Lecturer) Dr. Digvijay Pachauri (Lecturer) Dr. Smt. Nirmal Bhargaw (Professor)	I.Q.A.C. ensures the maximum utilization of institutional resources and identifies the area of where there is dire need. The evaluation of feedback given by student is processed by this cell. The I.Q.A.C. cell identifies the area where the institution needs improvement to ensure quality education. Implication at various academic, administrative and financial activities to enhance the quality of institute. Organization of seminars on quality related themes i.e. Quality teacher education. Organization of workshop for the promotion of teacher's quality
2.	Admission Committee	Smt. Rajni Dubay	Principal Dr. Brijbala Sharma	To deal the admission criteria, scholarship, fee concession, ID, uniform code, Bus Pass,

				Library Card etc.
3.	Grievance Committee	All Faculty members	-----	To solve the problems of the students which are related to any aspect of teaching learning programme.
4.	Time-Table Committee	Smt. Rajni Dubey	Dr. Digvijay Pachori Smt. Meena Banbaria Smt. Sumita Mishra	To set annual calendar, theory and practice teaching time-table, arrangement of teachers, arrangement of remedial classes, timely resetting of time-table during extension leacture, rally and other activities.
5.	Teaching Practice Committee	Smt. Vandana Sharma	Dr. Manoj Kumar Dr. Vivekanand Singh	Selection of schools for teaching practice, seeking permission from head of institute and concerning D.E.O., setting date, preparing teaching practice time-table with the help of time table committee, allotting duties of respective schools to teacher educators, informing the staff and teachers about teaching practice time table, instructiong and guiding the students about teaching practice process, content, lesson planning and teaching aids.
6.	Discipline Committee	Dr. B. L. Nagda	Dr. Ramyash Dwivedi Dr. Brijbala Sharma	To maintain discipline in the assembly as well as in the college campus, to prevent students un-necessary roaming in the college campus. Strict prohibition on mobile in college campus, issuing warning letters and charging fine.To find the students with mobile and without uniform. Timely checking of the bags of

				the students.
7.	Library Committee	Smt. Dipti Joshi	Principal Smt. Rajni Dubay Dr. Brijbala Sharma	Recommendations about books of different authors related to syllabus as well as of general use, research journals, periodicals on the requirements of the staff members, to maintain the record of issuing library card and books to the students, to maintain the record of students attending library, issuing books to the needy students from book bank, assist students in searching and availing required books.
8.	Women Cell	Smt. Vandana Sharma	Principal Smt. Meena Banbaria Smt. Sumita Mishra	To deal specially with the problem of girl students, try to solve their problems if they are found in domestic pressure, to provide transport facility and to help them that they are in need, to allot nearby school to pregnant girls during teaching practice, to make them aware to their rights by organizing seminar, rally and other activities.
9.	Guidance & Counseling and Placement Committee	Smt. Alka Gupta	Smt. Vandan Sharma Dr. Brijbala Sharma Dr. Vivekanand Singh	To guide them about their further studies and research, to provide them remedial classes in respect of their problems, to counsel them in respect of their problems, studies, job and relative of streams.
10.	Examination Committee	Smt. Vandan Sharma	Principal Smt. Alka Gupta Dr. Ramyash Dwivedi Smt. Rajni Dubey	Deciding the syllabus for both the term examination framing question-papers, setting date-sheet for conducting examination.

				<p>Maintaining the record of the examination result .</p> <p>Maintaining the record of all assignment for assessment, various curricular and co-curricular activities, student behavior, student's leave and shortage of attendance.</p>
10.	Morning-Assembly Committee	Smt. Alka Gupta	Smt. Vandan Sharma Smt. Sumita Mishra Smt. Meena Banbaria	<p>Selection events of the morning assembly, time-limit, criteria of saying the thought of the day, news and views daily on the base of house, celebrations of related events if there is any special day.</p>
12.	Co-Curricular and extra curricular committee	Smt. Alka Gupta	Smt. Meena Banwariya Dr. Brijbala Sharma	<p>Celebration of welcome, farewell party, important days and functions.</p> <p>Organizing Inter-house competitions, contests and various literary activities.</p>
13.	Sports Committee	Shri Virendra Arya	Dr. Vivekanand Singh Dr. Manoj Kumar Smt. Vandana Sharma	<p>Organizing various sports activities, Athletic meet, Yoga classes, lectures related to health and yoga, rallies, seminars on various topics related to health such as drug-addiction.</p> <p>Maintaining the emergency First Aid system.</p>